

**Lake County Sheriff Civil Division
Eviction Instruction Sheet**

Case Name _____ **vs** _____ **Court Case #** _____

Was the Prejudgment Claim of Right Served? Yes _____ No _____

Eviction Location Address _____

Property Description _____

Defendant Information:

Name(s) _____

Mailing address (if different from defendant's physical address)

Note: Read and sign that you have read the below listed information and agree

- The Sheriff's Office will call you with the date and time of your eviction.
- The Sheriff requires that the property address must be clearly displayed.
- Do not enter the property before the Deputies arrive.
- Arrive at the property promptly on the date and time you have been scheduled.
- You may have to wait for the Deputy to arrive.
- Be sure the Sheriff's Office has your or your agent's correct contact phone number.
- Plaintiff or agent must have the keys or means to open the door. If a locksmith is needed for entry, you must make arrangements in advance.
- You must have a means to secure the residence after the Deputy leaves ie: new door locks, chains, padlocks etc.

Signature of Plaintiff/ Plaintiff's Attorney _____

Plaintiff/Attorney Name, Mailing Address and Phone Number

Name _____ Address _____

Phone _____ **Agent Name and Phone Number _____

Please check all that may apply:

ELDERLY DISABLED COMBATIVE CHILDREN MEDICAL PROBLEMS LANGUAGE BARRIER

DOGS OTHER ANIMALS – LIST ALL _____

OTHER _____